Syllabus for soc1 hybrid

Course Information

Semester & Year: f23
Course ID & Section #: e5457 course meets Tuesdays 11:40-1:05 in SC 208; soc 1 e5458 meets Tuesdays 5:30p-6:55p in hu 215
Instructor's name:d maher
Course units: 3

Instructor Contact Information

Office location or *Online: online appointments available by zoom
Office hours: available at 10a in hu123
Phone number:4764563
Email address:dana-maher@redwoods.edu

Please always **use the Canvas inbox to message me** directly.

Why? If your instructors receive email sent from your email account to our redwoods.edu accounts, we can't necessarily locate your enrollment. These means we aren't quite able to help you immediately with your inquiry. Of course, if there is a problem with your enrollment or class canvas access, do reach out by email! In this case, please be as specific as possible (offer details related to your inquiry & also your course section number, student ID, etc. Anything you can share to help a professor locate your files).

Course delivery: This course is delivered and taught half online and half through face to face meetings. This class has one required face to face meeting weekly and no required virtual meetings. This class is a **paced hybrid class** that students can engage on any day of the week, at any time. As a paced class, there are specific activities which take place each week. There are specific due dates for assignments and discussion boards, quizzes, tests etc. Some assignments are due online and others are due face to face in the classroom.

Course Description:

Introduction to the discipline of sociology including major theories, concepts and methods. Topics include: sociological imagination, social structure and interaction, culture, social groups and organizations, and social institutions. Also includes inquiry into social inequalities such as race/class/gender/global stratification.

In this class, students learn to (outcomes listed below)

1. Employ a sociological perspective to critically evaluate a social issue.
2. Explain the relationship between socialization and culture.

3. Use sociological concepts to evaluate complex ideas.

Student Commitment:
This class employs a reading and critical thinking intensive course model.

In any of my 16 week courses, you can expect to spend about 7 to 11 hours per week *every week* concentrating on activities for Sociology. In an online course, you can expect to spend at least this much time.

For students working on basic study skills, *even more time* may be needed to work on personal academic skills such as reading retention, exam or quiz prep approaches, information management & large assignment self-pacing.

Each week of a class involves
1. reading or studying of course texts,
2. engagement with online lecture material in the form of content pages and/or instructor provided videos,
3. participation in online activities such as quizzes, interactive learning modules & colleague discussion boards
4. participation in a face to face meeting &
5. self-directed work on assignments such as essays or sustained projects.

Online Course Readiness:
It's possible this is your first online components class, you are unfamiliar with Canvas (the online learning platform College of the Redwoods uses), or are returning to college after some time away from school. If any of these circumstances describe you, or you want to brush up on your canvas skills, I recommend utilizing CR's canvas resources now so you can get ready for our class.

Computer Skills:

Online classes require computer skills. It is your responsibility to meet technological skill levels required for and technological challenges associated with your success in this class. Whereas there is some student tech support available through CR and the company that publishes the textbook we use, your instructor cannot provide you with adequate tech support.

Skills needed for this class include ability to:
- navigate course websites;

- locate, open, download, create, edit, save, and attach files for submission online;
- comfortably use a word processor;
- save files in Microsoft Word (.docx files), or word processing program –AND- convert files to portable files (.pdf). Assignments will be due as pdfs through the online learning management system;
- ability to create, upload, and view video files;
- engage in basic trouble shooting or resource identification and utilization in order to solve tech related issues.

Before contacting Technical Support please visit the **Online Support Page.** For password issues with Canvas, Web Advisor or your mycr.redwoods.edu email, contact **Technical Support** or call 707-476- 4160 or 800-641-0400 ext. 4160 between 8:00 A.M. and 4:00 P.M., Monday through Friday.

Computer Requirements:

Canvas
is a website which allows you to download information needed for class. Syllabus materials, course reading, course resources, exam study guides, exams, discussion boards, and regular class announcements are the some of the materials available through our class site.

Although most students find they access this site multiple times each day on 4-5 days of each week during the course, at the minimum you need to access this site a minimum of twice per week for 16 weeks. Summer session students should plan to use this site daily, on at least 5 or 6 days of any given week.

Internet Access
You must have reliable access to the internet to succeed in this class. Broadband, cable, or satellite internet access is recommended; this course involves multi-media content. Anticipate power outages and internet access delays by planning ahead to submit assignments early; deadlines for this course are your responsibility to meet.

Computers
Personal computers work better for accessing, formatting, and turning in assignments than do tablets, pads, or telephones. Most computers are adequate for this course although, should something happen to your computer during this class, it is a good idea to have a back-up plan in place.

Proctored Exams: There are no proctored exams for this class.

Required Textbooks (there are 3 required books)

The Real World: An Introduction to Sociology 8th edition (with inquizitive) by Ferris and Stein Publisher: Norton

Here is a [link to the publisher so you can view purchasing and format options.Links to an external site.](#)

- [Inquizitive access is required Links to an external site.](#)& can be purchased separately from the book. There is a short free trial of inquizitive available to help you jump start your studies @ the start of a term.
- Ecopy, loose-leaf paper, or bound hard copy are all fine for studies related to our class (ecopy is recommended in addition to whatever your personal learning preferences are)

WAIT. The 2nd required book *will be assigned through an interactive process which is scheduled to occur in our classroom, @ our 1st class meeting.*

You are advised to wait to purchase the 2nd book until your book has been assigned to you.

Hand to Mouth: Living in Bootstrap America By Tirado

Distributor: [penguin house Links to an external site.](#)(University of Berkeley Press)

ISBN 9780425277973

Any edition or format works fine (audio book, e-copy, used book, amazon, etc)

Heads up: there are e-copies and audio copies available (it's a bit over 5 hours of audio time; you're welcome to access this book through audio if you're prepared to engage a solid note taking process. **Citation is required for written assignments**; this means noting time stamps when utilizing audio copy. **Many students prefer having 2 copies in different formats, so they can easily listen to the book while taking notes on paper or e-reader copies).**

Poverty, by America (Matthew Desmond)

Distributor: [penguin random house](#) (Crown is the publisher)

ISBN 9780593239919

Any edition or format works fine (audio book, e-copy, used book, amazon, etc)

Heads up: there are e-copies and audio copies available (it's a bit over 5 hours of audio time; you're welcome to access this book through audio if you're prepared to engage a solid note taking process. **Citation is required for written assignments**; this means noting time stamps when utilizing audio copy. **Many students prefer having 2 copies in different formats, so they can easily listen to the book while taking notes on paper or e-reader copies).**

WAIT. The 3rd required book *will be assigned through an interactive process which is scheduled to occur several weeks after class has started, in our classroom.*

You are advised to wait to purchase the 3rd book until your book has been assigned to you.

White Kids: Growing Up with Privilege in a Racially Divided America

Margaret A. Hagerman with NYU Press (Sept 2018)

EBOOK 9781479879076 (Sept 2018) OR PAPERBACK 9781479802456 (Feb 2020)

Just Get on the Pill: The Uneven Burden of Reproductive Politics

Krystale E. Littlejohn with UC Press (Aug 2021; 1st edition)

Paperback ISBN: 9780520307452 OR Ecopy ISBN: 9780520973763

The Making of a Teenage Service Class: Poverty and Mobility in an American City

Ranita Ray with UC Press (Oct 2017; 1st edition)

Paperback ISBN: 9780520292062 OR Ecopy ISBN: 9780520965614

Killer Fat: Media, Medicine, and Morals in the American "Obesity Epidemic" Natalie Boero with Rutgers Univ Press

Paperback 9780813564852 (Aug 2013) OR EPUB 9780813580388 (Sept 2012)

Women without Class: Girls, Race, and Identity, With a New Introduction

Julie Bettie with University of Ca press (Sept 2014 , First Edition)

Paperback ISBN: 9780520280014 OR Ebook ISBN: 9780520957244

Login instructions for Canvas:

1. Open your web browser and go to: https://redwoods.instructure.com

2. Your Username is the same as your Webadvisor User ID
(e.g., flast123 - first initial + lastname + last 3 digits of your student ID number.)
Your initial password is your 8-digit birthdate (mmddyyyy).

3. Once logged in, on top left-hand side of the screen you should see a drop-down menu of your Courses.

Canvas Help:

There are instructions on the basics of Canvas and additional help with preparation for taking an online
course at College of the Redwoods on the CR-Online web page

Grading

This class is graded on a point scale (no curve).   **1000 points possible**

Real World Chapter Quizzes-or- Inquizitive online interactive activities (up to 260 points)

- There are **15 online multiple choice chapter quizzes or 15 Inquizitive activities, worth up to 20 points each**, located on canvas modules or the Norton site (respectively), which correlate to chapters assigned from The Real World. You can opt to skip any 2 Real World chapters' activity.
- You'll be afforded an exploration opportunity period of time at the beginning of the term. This is so you can explore Inquizitive & canvas quizzes to determine which content preparation tool provides you with the most useful learning opportunity for your study flow.
- By the end of the 2nd week of the term you will be asked to commit to which pathway you want to engage for the duration of the term (inquizitives or canvas quizzes).
- Some (but not all) of the chapter quizzes do contain more than 20 questions to help alleviate questions which are awkwardly worded, misunderstanding, etc)
- Quizzes or Inquizitives are due *before* the week in which we cover content. Usually quizzes are due by Tuesdays @ 10a (unless there is a unique circumstance, such as a two-chapter week, Tuesday exam, major assignment that is due, etc)

Varied Assignments (up to 450 points)

- There are **3 required assignments** anticipated this term.
- Assignment 1 is an individually tasked visual format assignment related to a central course concept, The Sociological Imagination (up to 50 points).
- Assignment 2 is a group format presentation assignment related to the 3rd book you will be assigned to read this term (up to 200 points)
- Assignment 3 is the Final Assignment, a culmination essay which includes reflective integration of sociological imagination, course concepts, & reflection related to the 2nd & 3rd books you are assigned to read this term (up to 200 points)
- Skipped or missed required assignments may result in a **50 point grade penalty** (to be assessed at the very end of the term, when final grades are allocated)

Exams (up to 200 points)

- there are 2 anticipated exams this term, a midterm & final (up to 100 points each)
- Exams contain multiple choice and full format essay questions
- Exams are anticipated to take place in our classroom, during a scheduled meeting
- the first Exam is mandatory for all student colleagues, the 2nd Exam is optional *only* for students who've already earned a letter "A" grade in the course prior to the exam date.

Info Generators (up to 180 points)

- Info generators are single sheet, 2 sided, hand drawn discussion prep sheets you are asked to contemplate & complete prior to our class colleague discussion sessions. These are content reinforcement tools designed to bring things we are thinking about into your personal focus.
- This opportunity will be shared & explained during our first class session.

Grade Scale: At the end of the term, your total number of earned points= your final grade. This is the chart used to assign letter grades at the end of the semester.
above 990= A & automatic offer for a letter of recommendation

900-979= A

890-899= A-

850-889= B+

791-849= B

760-790= C+

700-759= C

600-699= D

<600= F

Late Work Policy

As a regular matter of course, no late assignments (or revise & resubmit assignments) will be reviewed. If you have an extenuating circumstance, please communicate with your instructor directly.

No assignments can be accepted after the semester ends.

No course incomplete grades can be offered (this means I am unable to extend due dates past the end of our class).

Course Participation (drop policies)

If you are inactive for more than 2 weeks, your instructor may drop you from this course (without notice). Inactive means absent from class and/or not completing canvas quizzes. Additionally, you may be dropped without notice for failure to complete assignment #1 or exam #1. Please keep in mind that there is a 50 point penalty associated with skipping or missing assignments #2 or #3.

Fall 2023 Dates

- **August 18th: Last day to register for classes** (day before the first class meeting)
- **August 19th: Classes begin**
- **August 25th: Last day to add a class**
- **September 1st: Last day to drop without a "W" and receive a refund**
- **September 4th: Labor Day Holiday (District-wide closure)**
- **September 5th: Census Date (20% of class)**
- **October 26th: Last day to petition to graduate**
- **October 27th: Last day for student initiated withdrawal (62.5% of class)**
- **October 27th: Last day for faculty initiated withdrawal (62.5% of class)**
- **December 9th-15th: Final Examinations**
- **December 15th: Last day to file for P/NP option**
- **December 15th: Semester Ends**
- **December 22nd: Grades due**
- **January 5th: Grades available**

Academic dishonesty

In the academic community, the high value placed on truth implies a corresponding intolerance of scholastic dishonesty. In cases involving academic dishonesty, determination of the grade and of the student's status in the course is left primarily to the discretion of the faculty member. In such cases, where the instructor determines that a student has demonstrated academic dishonesty, the student may receive a failing grade for the assignment and/or exam and may be reported to the Chief Student Services Officer or designee. The Student Code of Conduct (AP 5500) is available on the College of the Redwoods website. Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the College Catalog and on the College of the Redwoods website.

Disruptive behavior

Student behavior or speech that disrupts the instructional setting will not be tolerated. Disruptive conduct may include but is not limited to: unwarranted interruptions; failure to adhere to instructor's directions; vulgar or obscene language; slurs or other forms of intimidation; and physically or verbally abusive behavior. In such cases where the instructor determines that a student has disrupted the educational process, a disruptive student may be temporarily removed from class. In addition, the student may be reported to the Chief Student Services Officer or designee. The Student Code of Conduct (AP 5500) is available on the College of the Redwoods website. Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the College Catalog and on the College of the Redwoods website.

Inclusive Language in the Classroom

College of the Redwoods aspires to create a learning environment in which all people feel comfortable in contributing their perspectives to classroom discussions. It therefore encourages instructors and students to use language that is inclusive and respectful.

Setting Your Preferred Name in Canvas

Students have the ability to have an alternate first name and pronouns to appear in Canvas. Contact Admissions & Records to request a change to your preferred first name and pronoun. Your Preferred Name will only be listed in Canvas. This does not change your legal name in our records. See the Student Information Update form.

Canvas Information

Canvas Information
If using Canvas, include navigation instructions, tech support information, what Canvas is used for, and your expectation for how regularly students should check Canvas for your class.
Log into Canvas at My CR Portal
For help logging in to Canvas, visit My CR Portal.
For help with Canvas once you're logged in, click on the Help icon on the left menu.
For tech help, email its@redwoods.edu or call 707-476-4160
Canvas online orientation workshop: Canvas Student Orientation Course (instructure.com)

Community College Student Health and Wellness

Resources, tools, and trainings regarding health, mental health, wellness, basic needs and more designed for California community college students, faculty and staff are available on the California Community Colleges Health & Wellness website.

Wellness Central is a free online health and wellness resource that is available 24/7 in your space at your pace.

Students seeking to request a counseling appointment for academic advising or general counseling can email counseling@redwoods.edu.

Emergency procedures / Everbridge

College of the Redwoods has implemented an emergency alert system called Everbridge. In the event of an emergency on campus you will receive an alert through your personal email and/or phones. Registration is not necessary in order to receive emergency alerts. Check to make sure your contact information is up-to-date by logging into WebAdvisor https://webadvisor.redwoods.edu and selecting 'Students' then 'Academic Profile' then 'Current Information Update.'

Please contact Public Safety at 707-476-4112 or security@redwoods.edu if you have any questions. For more information see the Redwoods Public Safety Page.

In an emergency that requires an evacuation of the building anywhere in the District:
- Be aware of all marked exits from your area and building
- Once outside, move to the nearest evacuation point outside your building
- Keep streets and walkways clear for emergency vehicles and personnel

Do not leave campus, unless it has been deemed safe by the campus authorities.

Del Norte Campus Emergency Procedures

Please review the Crescent City campus emergency map for campus evacuation sites, including the closest site to this classroom (posted by the exit of each room). For more information, see the Redwoods Public Safety Page.

Eureka Campus Emergency Procedures

Please review the campus emergency map for evacuation sites, including the closest site to this classroom (posted by the exit of each room). For more information on Public Safety go to the CR Police Department-Public Safety It is the responsibility of College of the Redwoods to protect life and property from the effects of emergencies within its own jurisdiction.

In the event of an emergency:

1. Evaluate the impact the emergency has on your activity/operation and take appropriate action.
2. Dial 911, to notify local agency support such as law enforcement or fire services.
3. Notify Public Safety 707-476-4111 and inform them of the situation, with as much relevant information as possible.
4. Public Safety shall relay threat information, warnings, and alerts through the Everbridge emergency alert system, Public address system, and when possible, updates on the college website, to ensure the school community is notified.
5. Follow established procedures for the specific emergency as outlined in the College of the Redwoods Emergency Procedure Booklet, (evacuation to a safe zone, shelter in place, lockdown, assist others if possible, cooperate with First Responders, etc.).
6. If safe to do so, notify key administrators, departments, and personnel.
7. Do not leave campus, unless it is necessary to preserve life and/or has been deemed safe by the person in command.

Klamath Trinity Campus Emergency Procedures

Please review the responsibilities of, and procedures used by, the College of the Redwoods, Klamath-Trinity Instructional Site (KTIS) to communicate to faculty, staff, students and the general public during an emergency. It is the responsibility of College of the Redwoods, Klamath-Trinity Instructional Site (KTIS) to protect life and property from the effects of emergency situations within its own jurisdiction.

1. In the event of an emergency, communication shall be the responsibility of the district employees on scene.
    a. Dial 911, to notify local agency support such as law enforcement or fire services.
    b. If safe to do so, notify key administrators, departments, and personnel.
    c. If safe to do so, personnel shall relay threat information, warnings, to ensure the school community is notified.
    d. Contact 530-625-4821 to notify of situation.
    e. Contact Hoopa Tribal Education Administration office 530-625-4413
    f. Notify Public Safety 707-476-4111.
2. In the event of an emergency, the responsible district employee on scene will:
    a. Follow established procedures for the specific emergency as outlined in the College of the Redwoods Emergency Procedure Booklet.
    b. Lock all doors and turn off lights if in lockdown due to an active shooter or similar emergency.
    c. Close all window curtains.
    d. Get all inside to safe location Kitchen area is best internal location.
    e. If a police officer or higher official arrives, they will assume command.
    f. Wait until notice of all is clear before unlocking doors.
    g. If safe to do so, move to the nearest evacuation point outside building (Pooky's Park), directly behind the Hoopa Tribal Education Building.
    h. Do not leave site, unless it has been deemed safe by the person in command. Student Support Services (required for online classes)

Student Support Services

The following online resources are available to support your success as a student:

- CR-Online (Comprehensive information for online students)
- Library Articles & Databases
- Canvas help and tutorials
- Online Student Handbook
- Online Tutoring Resources

Counseling offers assistance to students in need of professional counseling services such as crisis counseling.

Learning Resource Center includes the following resources for students

- Library Services to promote information literacy and provide organized information resources.
- Multicultural & Diversity Center
- Academic Support Center – offers tutoring and test proctoring for CR students.
- Student Tech Help – provides students with assistance around a variety of tech problems.

Special programs are also available for eligible students include

- [Extended Opportunity Programs & Services (EOPS)](#) provides services to eligible income disadvantaged students including: textbook award, career academic and personal counseling, school supplies, transportation assistance, tutoring, laptop, calculator and textbook loans, priority registration, graduation cap and gown, workshops, and more!
- The TRiO Student Success Program provides eligible students with a variety of services including trips to 4-year universities, career assessments, and peer mentoring. Students can apply for the program in [Eureka](#) or in [Del Norte](#)
- The [Veteran's Resource Center](#) supports and facilitates academic success for Active Duty Military, Veterans and Dependents attending CR through relational advising, mentorship, transitional assistance, and coordination of military and Veteran-specific resources.
- [CalWORKS](#) – assists student parents with children under the age of 18, who are receiving cash assistance (TANF), to become self-sufficient.
- Klamath-Trinity students can contact the CR KT Office for specific information about student support services at 530-625-4821